ROYAL PARK HOTEL

Date : December 15, 2014
Attn : Ms. Kanno
From : Kanako MACHIDA
Tel : 03-3667-1111 ／ Fax : 03-3667-1115
Subject : Hotel Confirmation

Dear Ms. Kanno,

Thank you for making a reservation with Royal Park Hotel.
As requested, we are pleased to confirm a reservation as follows;

Guest Name	:	Mr. Rodney Lester LARSON
Arrival	:	January 24, 2015
Departure	:	January 25, 2015
Room Type		1 Non-Smoking Standard Twin Room on Executive Floors
Number of adults	:	1
Room Rate	:	JPY24,000
Confirmation No.	:	2910666
Remarks	:	

The above rate is subject to 10% service charge, 8% consumption tax and subject JPY 200 of Tokyo accommodation tax.
In accordance with the relevant regulations in Japan we will be taking a photo copy of the passport upon check in.

= Executive Floor Benefits =

* Daily Buffet Breakfast
* Access to Executive Lounge
* Access to Fitness & Swimming Pool

= Cancellation Policy =

1 day prior to accommodation day	:	20% of room charge
Accommodation day	:	80% of room charge
No Show	:	100% of room charge

If you have any questions, please do not hesitate to contact us.

Sincerely yours,

Kanako MACHIDA
Royal Park Hotel

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